

**A New Electronic Expenses Claim System - iExpenses**

Next year the MoJ's corporate finance team plans to introduce a new electronic expenses (iExpenses) system which will replace the current paper based T&S process.

This will eventually affect all members of the judiciary both in courts and tribunals: judges, members and magistrates, who currently make T&S claims on paper.

The system will be introduced in four phases, starting in March 2010 with a large group of MoJ staff. The judiciary will be included in Phase 3, which will probably start in April/May 2010: this will have a major benefit of ensuring that any bugs will have been ironed out during Phases 1 and 2.

Under the iExpenses system there will no longer be a need submit paper claim forms to Liberata. Users will be able to complete a simple form on-line (and not just via MoJ computers), which will require approval as currently. Claims will continue to be paid within existing Service Level Agreements (SLAs) but it is expected that the on-line process will save time and effort for all parties.

About 250,000 claims are processed by MoJ (excluding NOMs) annually and iExpenses will help improve the accuracy of the claims process.

Information will be available from court managers.

**A further update will follow in due course but if you have any queries contact [andy.jameson@justice.gsi.gov.uk](mailto:andy.jameson@justice.gsi.gov.uk)**