



**FIRST-TIER TRIBUNAL  
Immigration and Asylum Chamber**

Office stamp  
(date received)

**FIRST-TIER TRIBUNAL APPLICATION  
FOR  
PERMISSION TO APPEAL TO UPPER TRIBUNAL**

This form should be used when making an application to the First-tier Tribunal for permission to appeal to the Upper Tribunal. You **must** apply to the First-tier Tribunal for permission to appeal before you make an application/appeal to the Upper Tribunal.

**Please** Read the guidance notes before completing the application for permission to appeal. Use black ink and complete the form in **CAPITALS** or in typewriting. Use another sheet of paper if there is not enough space for you to say everything. (Please put your name at the top of any additional sheets)

**A Applicant's details**

Appeal number

Home Office Ref No

Full Name

Address

Date of Birth

Do you have a representative?  Yes  No  
If yes, please give your representative's details below

Name of organisation or business (if applicable)

Contact name

Address

Telephone number

Reference number (if any)

**B****Time limit for making a First-tier application for permission to appeal.**

Date of First-tier  
Tribunal Determination

The application **must be received** within whichever of the following periods is relevant in your case:

If the case is a **fast-track case** at the time the application is made, **2 working days** after the date on which you were served with the First-tier Tribunal's decision.

If you were the appellant before the First-tier Tribunal and are **outside the United Kingdom** at the time the application is made, **28 days** after the date on which you are deemed to have been served with the First-tier Tribunal's decision.

In all other cases, **5 working days** after the date on which you were deemed to have been served with the First-tier Tribunal's decision.

If it is likely to reach us after this time you must ask the Tribunal to extend the time limit for making the application giving full reasons why it is late.

Reasons why the application is made late (if applicable).

**C****Reasons for appealing**

Please state what **error(s) of law** you consider the Tribunal has made **and the result you are seeking.**

*Continue on another sheet if necessary*

**You should enclose with this form any documents you are relying on in this Part and which the First-tier Tribunal does not already have.**

**D****Application for Permission to Appeal to the Upper Tribunal**

I apply for permission to appeal to the Upper Tribunal

I authorise my representative named in **Part A** above to act on my behalf in all proceedings before the First-tier Tribunal.\*

(\* Delete if you have no representative or you are a solicitor filling in this form on behalf of a client)

Applicant's/Solicitor's signature

Date

**After you have filled in the form, please send it to:**

First-tier Tribunal (Immigration and Asylum Chamber)

**IA Field House**

15 Breams Buildings

London

EC4A 1DZ

**Or by Fax 0207 073 0350**

**If the case is a fast track**, completed applications should be sent or faxed to:

First-tier Tribunal (Immigration and Asylum Chamber)

**IA Harmondsworth**

Colnbrook By Pass

Harmondsworth

Middlesex

UB7 0HD

**Or by Fax 0208 750 7771**

First-tier Tribunal (Immigration and Asylum Chamber)

**IA Yarlswood**

Top of Twinwood Road

Clapham

Bedfordshire

KM41 6HL

**Or by Fax 0123 422 4411**

Once your application is received, it will be considered by the Tribunal Judge and you will be informed of the outcome and the next steps to take.

If you have any enquiries, please contact the Tribunals Customer Service Centre on **+44 (0)845 6000877** or by email [Customer.Service@tribunals.gsi.gov.uk](mailto:Customer.Service@tribunals.gsi.gov.uk). Please quote your appeal number when you call.